FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00142299-A **Type of Permit:** FILMING **Release Date:** 09/24/2018

Production Company SECOND IN COMMAND PRODUCTIONS, LLC VEEP

Insured Company Name SECOND IN COMMAND PRODUCTIONS, LLC VEEP

Contact Phone No. 1 323-956-9500
Contact Phone No. 2
Fax 310-382-3363
Address 2500 BROADWAY, SUITE 400
SANTA MONICA, California 90404

Production Title VEEP

Type of Production TV Sitcom

Producer Morgan Sackett

Director Morgan Sackett

1st AD Jeff Rosenberg

Production Manager David Hyman

FilmL.A. Coordinator Carri Stevens

Location Manager Caleb Duffy
Primary Phone Mobile - 323-388-9038
Secondary Phone

Location Assistant Clay Valenti
Primary Phone Mobile - 310-463-0102
Secondary Phone

Fees

Posting 300	$69.00
Posting 1500	$345.00
Posting Max	$483.00
Notification Charge	$510.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$109.00
FILMLA MONITOR FEES	$256.00
FILMLA MONITOR FEES OVERTIME	$192.00
FILMLA MONITOR FEES - DOUBLE TIME	$320.00

Total Permit Fee $2,284.00

Number of Locations 3

NOT A PERMIT

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
Production Company	SECOND IN COMMAND PRODUCTIONS,...	Primary Phone	Mobile - 323-388-9038
Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

Location Address 4390 Colfax Ave, Los Angeles, CA, 91604

Location Name FIRST CHRISTIAN CHURCH OF NORTH HOLLYWOOD

Location Type Church

Prep Dates 9/24/2018 - 9/24/2018 07:00 - 19:00 1 day

Film Dates 9/25/2018 - 9/25/2018 06:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions

*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Community Survey Obtained
Equipment staging and vehicles may park on one side of the street only.
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Prop weapons must not be visible or audible to the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Please see attached documents

Doc - Sep 24 2018 - 11-34 AM.pdf
Colfax_Meadows_August-2014_dw.pdf
First_Christian_Church_of_North_Hollywood_Parking_Guidelines_and_Map.REVISED 1.16.15.pdf

Equipment on Location

Type	Quantity
10 Ton Truck	5
Cube Trucks	2
Generator	2

Personnel on Location

Type	Quantity
Cast	10
Crew	80
Extras	50

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
Production Company	SECOND IN COMMAND PRODUCTIONS,...	Primary Phone	Mobile - 323-388-9038
Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

Portable restrooms	2	Off-Duty/Retired LAPD Officer(s)	2
Semi Trucks	2	Spot Check	1
Stakebed Trucks	5		
Trailers	2		
Vans	5		

Filming Activities Brandishing weapons (not in public view); Equipment on sidewalk, in curb lane & across street; Handheld equipment; Interior and exterior dialogue; Intermittent traffic control - 2 minute standard (except 0700-0900 hrs & 1500-1900 hrs); 1 DONKEY, 1 CAT;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Location Notes Generators must be shielded and should be located in areas of minimal disturbance. Generators with the proper noise shield shall only be parked in front of the location or in front of properties that have approved this activity.
Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view. Cast/Crew must be fed in an area shielded from public view.
Sidewalks must be kept clear at all times.

Approvals

FILML.A. MONITORS	Eric Warczinsky
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman

Coordinator Note RIDER A RELEASES LOCATIONS

Coordinator Note SPOTCHECK APPROVED BY INSPECTOR OWENS

Parking

Base Camp	12200 Sylvan St, Los Angeles, CA, 91606	**Crew Parking**	12200 Sylvan St, Los Angeles, CA, 91606
Location Type : Other Location		Location Type : Other Location	

Posting "No Parking" signs SS MOORPARK ST. BETWEEN COLFAX AND IRVINE 9/25/18 ANYTIME
WS TROOST BETWEEN MOORPARK AND WOOD BRIDGE 9/25/18 ANYTIME
ES COLFAX BETWEEN MOORPARK AND WOODBRIDGE 9/25/18 ANYTIME

Approximate Footage more than 1800 **Log Number** 216950

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
Production Company	SECOND IN COMMAND PRODUCTIONS,...	Primary Phone	Mobile - 323-388-9038
Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

Date(s) 9/25/2018 to 9/25/2018 **Time(s)** 00:00 to 00:00

Posting "No Parking" signs ES COLFAX - 300 FEET SOUTH FROM MOORPARK ST - 9/24/18 - ANYTIME

Approximate Footage 0 - 300 **Log Number** 216951

Date(s) 9/24/2018 to 9/24/2018 **Time(s)** 00:00 to 00:00

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
Production Company	SECOND IN COMMAND PRODUCTIONS,...	Primary Phone	Mobile - 323-388-9038
Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

Location Address 12236 Califa St, Valley Village, CA, 91607

Location Type Private Residence

Prep Dates 9/24/2018 - 9/24/2018 07:00 - 19:00 1 day

Film Dates 9/25/2018 - 9/25/2018 07:00 - 22:00 1 day

Strike Dates 9/26/2018 - 9/26/2018 07:00 - 19:00

Open or Closed to the Public Closed

Generic Conditions
Equipment staging and vehicles may park on one side of the street only.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic control must be done in accordance w/MUTCD
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

Equipment on Location

Type	Quantity
10 Ton Truck	5
5 Ton Truck	3
Cube Trucks	2
Generator	1
Portable restrooms	2
Stakebed Trucks	5
Trailers	1
Vans	5

Personnel on Location

Type	Quantity
Cast	10
Crew	80
Extras	20
Off-Duty/Retired LAPD Officer(s)	2

Filming Activities Equipment on sidewalk, in curb lane & across street; Handheld equipment; Interior and exterior dialogue; Intermittent traffic control - 2 minutes standard;

NO PERMIT

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
Production Company	SECOND IN COMMAND PRODUCTIONS,...	Primary Phone	Mobile - 323-388-9038
Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Martinez

Parking

Base Camp
Location Type : Other Location
12200 Sylvan St, Los Angeles, CA, 91606

Crew Parking
Location Type : Other Location
12200 Sylvan St, Los Angeles, CA, 91606

Posting "No Parking" signs WS ST. CLAIRE BETWEEN TIARA AND EMELITA 9/24 TO 9/26 - ANYTIME
SS CALIFA ST. 300 FEET EAST AND WEST FROM ST. CLAIRE AVE 9/24 TO 9/25 ANYTIME

Approximate Footage 1201 - 1500 **Log Number** 216952

Date(s) 9/24/2018 to 9/26/2018 **Time(s)** 00:00 to 00:00

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
Production Company	SECOND IN COMMAND PRODUCTIONS,...	Primary Phone	Mobile - 323-388-9038
Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

This location has been CANCELED

Location Address 200 N Spring St, Los Angeles, CA, 90012

Location Name LOS ANGELES CITY HALL

Location Type Government Building/Facility

Location Description LOS ANGELES CITY HISTORIC GOVERNMENT BUILDING.

Film Dates 9/26/2018 - 9/26/2018 06:00 - 15:00 1 day

Open or Closed to the Public Open

Please see attached documents City_Hall_Special_Conditions_2018.pdf
Downtown Filming Guildelines 2010.03.01.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	2
Cube Trucks	2
Generator	1
Picture vehicles	2
Stakebed Trucks	5
Vans	5

Personnel on Location

Type	Quantity
Cast	5
Crew	35
Extras	25

Where are the extras holding? On Site in a people mover in a lane closure

Filming Activities Brandishing weapons (not in public view); Equipment on property; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Location Notes IF REQUESTING LANE CLOSURE ON SPRING ST:

NOT A PERMIT

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Summary Information — Location

Permit Number	F00142299-A	**Location Manager**	Caleb Duffy
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Insured Company	SECOND IN COMMAND PRODUCTIONS,...	Secondary Phone	
Production Title	VEEP		

COMPANY MUST CLOSE BOTH NORTHBOUND LANES OF SPRING ST TO ALL CIVILIAN BUSES AND TRAFFIC. THE SINGLE LANE PORTION (CLOSEST TO FIRST STREET) AND THE NUMBER ONE LANE OF THE TWO LANE PORTION MUST REMAIN OPEN AT ALL TIMES FOR SHERIFFS BUSES TO ACCESS THE COURT BUILDING. EQUIPMENT MAY ONLY BE PLACED IN THE CURB LANE OF THE TWO LANE PORTION OF SPRING BETWEEN FIRST AND TEMPLE. AT NO TIME ARE SHERIFFS BUSES TO BE DIRECTED INTO THE ON-COMING TRAFFIC OF SOUTHBOUND SPRING STREET. A TRAFFIC CONTROL OFFICER IS TO BE POSTED AT THE FIRST AND SPRING CLOSURE AT ALL TIMES TO MOVE ROAD CLOSURE SIGNAGE FOR SHERIFF BUS ACCESS.

Parking

Base Camp
Location Type : To Be Determined

Crew Parking
Location Type : To Be Determined

Lane / Full Closure SS TEMPLE BETWEEN SPRING ST AND MAIN ST - 9/26 - 6AM - 4PM

Approximate Footage 0 - 300

Date(s) 9/26/2018 to 9/26/2018 **Time(s)** 06:00 to 16:00

NOT A PERMIT

City of Los Angeles Animal Services North Central Shelter

Permit #F00142299-A

3201 Lacy Street, Los Angeles, CA 90031

(888) 452-7381

Receipt Number: R18-107797

Receipt Date: Monday, September 24, 2018

PID:P1569083

Person Information: DOUG SMITH
5555 W MELROSE AV
LOS ANGELES, CA 90038

Received From: DOUG SMITH Check No: Phone: (323) 956-9500

Item:	Animal ID:	Reference No:	Price:	Each:	Amount:
PMT AML FLM			$680.00	1	$680.00

Total Fees Due: **$680.00**

Payments:

Cash:

Check: $680.00

Credit Card:

Total Payments Received: $680.00

Thank You!

Change: $0.00

Balance Due: $0.00

NOT A PERMIT

Shelter Hours

Tuesday through Saturday - 8:00 AM to 5:00 PM and Sundays - 11:00AM to 5:00PM

All Shelters are CLOSED Mondays and Holidays

Print Date/Time: 9/24/2018

Clerk: N CENTRA jguevara

Transaction Date: 09/24/18

Department of Animal Services

APPLICATION FOR FILM PERMIT

TO: THE DEPARTMENT OF ANIMAL SERVICES
3201 Lacy Street, Los Angeles, CA 90031

Permit #F00142299-A

No Refund Allowed
Applications Must Be Filled Out Completely

Name of Applicant/Authorized Representative (Print Clearly): Doug Smith	**Purpose of Permit:** ( ) Commercial (X) Non-Commercial — **Check One:** (X) New ( ) Renewal
Address of Applicant (HOME): 5555 Melrose Ave. Milland Building	Phone: (323) 956-9500
City: Los Angeles	Zip: 90038
Name of Business: Second In Command Productions, LLC	Have you ever been convicted of Animal Cruelty? ( ) Yes (X) No
Business Address: 5555 Melrose Ave. Milland Building	Phone: (323) 956-9500 — Have you received a copy of the Department of Animal Services Permit Book? (Also known as the Rules & Regulations.) ( ) Yes (X) No
City: Los Angeles	Zip: 90038
Name of Production? VEEP - Season 7	Have you read and understand the above mentioned Rules & Regulations? (X) Yes ( ) No
Name of Contacts/Production Managers: Doug Smith	Phone Number: (310) 717-2447 — Date(s) of Filming? 9/25/18 too 9/25/18
	Time(s) animals will be filmed? 7:00A am / pm to: 10:00A am / pm
EIDC Representative if Applicable:	Phone Number: — Filming Address: 4390 Colfax Ave., NH, CA 91602
	Include maps, call sheets, scripts and all other applicable paperwork when applying.

Describe the scene where animal(s) will be filmed: A donkey is standing static in the lobby of a church. A cat crosses on the floor from pew to pew.

ANIMAL INFORMATION

1. Name of Agency/Owner:	Phone:	Quantity	Type(s) of Animals
Paws for Effect / Debbie Pearl	661.724.2201		
Address: 8192 Sandcove Cir. #106		1	Donkey
City: Huntington Beach, CA 92646	Zip: 92646	1	Cat
Name of Handler: Sheri Aparicio ~~Bell~~ & Andrea VerMeer	Local Phone:	Address:	

2. Name of Agency/Owner:	Phone:	Quantity	Type(s) of Animals
Address:			
City:	Zip:		
Name of Handler:	Local Phone:	Address:	

Use the Reverse Side if Additional Space is Needed

As the authorized representative of the above production company, I hereby agree, on their behalf , to abide by the laws of the City of Los Angeles and the Rules and Regulations of the Department of Animal Services. I certify that all statements made on or in connection with this application are true and complete to the best of my knowledge and belief, and I understand and agree that any misstatements or omissions of material fact herein may cause the denial or revocation of the requested permit.

I further understand and agree that the above premises may be inspected on a regular basis in accordance with the provisions of sections 53.03, 53.50 and 53.65 L.A.M.C. and such other sections as may be applicable.

9/21/18
Date

Signature of Authorized Representative

For Official Use Only

Receipt Number: R17-10779

The Applicant ( ) **meets** ( ) **does not meet** the requirements set forth in L.A.M.C. 53.50 and all other applicable state and federal laws. Therefore the permit shall be : ( ) **Granted** ( ) **Denied**

Total Fees: 680.00	Permit Fees: 680.00
Permit Number:	Permit Issued:
Expires:	

INSPECTION

Date:	Inspected By:	Approved By:

General Manager — Date

NOT A PERMIT

SPECIAL FILMING CONDITIONS
COLFAX MEADOWS AREA

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size/scope – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT PRIOR CONTACT WITH FILML.A. ANDTHE ABOVE REVIEW.***

- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to. Weekend and holiday filming is generally prohibited, unless approved by FilmL.A.** An extension of the standard filming hours, weekend and/or holiday filming requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days must be indicated on the permit.

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit request must be submitted to FilmL.A. at least three (3) days in advance.*

- **A base camp location must be identified and listed on the film permit. The standard residential hours and notification requirements apply to all base camp areas.** Any request for an extension of the standard hours require affected residents be surveyed.

- **If a production company is parking at the First Christian Church of North Hollywood lot, porta-potties and generators must be parked in designated areas that are closest to the church and away from residential buildings.** *Production companies will be required to have an off-duty or retired officer to ensure traffic safety and assist in entering and exiting of vehicles out of the lot. The officer must arrive one hour prior to the permit start time and must remain during all filming-related activities to ensure proper departure time.*

- **Personal vehicles of cast/crew shall not be parked are not permitted to park on area streets.** Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

- All cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

- **Parking of production equipment is limited to one side of the street only.** Film company vehicles shall not interfere with gardeners' activities, trash pick-up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity**.

- **Trash and refuge must be removed from the area immediately after filming activities are completed each day.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

First Christian Church of North Hollywood

PARKING LOT LAYOUT FOR FILMING

Luis Oliart at: 818-939-1187 or Luis@fccnh.org

No crew or production vehicles allowed in parking lot prior to 7:00 a.m. Absolutely no idling of production vehicles on the adjacent streets prior to the opening of the parking lot

Use EXTREMECAUTION when operating or moving equipment due to the drop off and pick up of children for the day-care facility M-F 8:45-9:45AM, 12:00-1:00PM , 2:15-3:15PM

The red area is reserved daily (M-F) for preschool/day care parking

The green area is for the placement of large/noisy equipment (generators, etc)

The blue area is for general parking and non noisy/non fuming equipment

The yellow area is for restrooms, catering, craft services, small equipment

First Christian Church of North Hollywood appreciates the continued patronage of the entertainment industry as it allows us to help fund numerous outreach programs. At the same time, we wish to be good neighbors to the Colfax Meadows/Studio City community and ask that consideration is given to the numerous residents located near us. Notification by the production of base camp placement or filming of our facilities should be given at least 72 hours in advance to the residents located directly adjacent to our parking lot.

Productions are to contact/notify the following neighboring condominium HOAs (behind the church parking lot) to mitigate concerns:

THE PARK COLFAX HOA:

Peter Dirado: (818) 398-5040, peterdirado@mac.com

TROOST HOMEOWNERS ASSOCIATION

J.K. Hilbert: (310) 387-3474 jkhilbert@aol.com

First Christian Church of North Hollywood reserves the right to have equipment relocated in the parking lot if it becomes a nuisance to nearby residents.

NOT A PERMIT

First Christian Church of North Hollywood Parking Lot Layout for film crew parking/basecamps

Parking lot is open to film crews NO EARLIER than 7am. Film crews MUST excercise extreme caution when working in the lot during day care drop-off and pick-up hours

Legend

- Restricted for day care drop off-pick up M-F 8:45-9:45AM 12:00-1:00PM 2:15-3:15PM
- parking for generators, trailers, equipment
- parking for personal vehicles, misc equipment, wardrobe, etc. NO GENERATORS or equipment with motors
- placement of portable toilets and craft services

NOT FOR RETAIL

SPECIAL FILMING CONDITIONS
LOS ANGELES CITY HALL

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

The City of Los Angeles recently completed a $300 million dollar renovation and restoration of the historic Los Angeles City Hall. Since its construction, this unique building has been one of Los Angeles' most popular locations. To preserve and protect the historic integrity of the building, while allowing production to continue, the following Special Filming Conditions have been established.

- **FilmL.A. will coordinate all filming activity at Los Angeles City Hall.**

- **Companies wanting to use City Hall must first reserve the facility through FilmL.A.'s reservation system.** FilmL.A. will maintain a calendar of filming activity, reserved filming activity, and all special events at City Hall. Reservations must be location specific to ensure the area of interest is available.

- **FilmL.A. will coordinate all scouting activity at City Hall**. A General Services representative will be required on all production tech scouts. During the tech scout the production company must provide all anticipated filming activity information. This information should include, but not be limited to, areas to be used for filming, lighting design, movements of cast and crew, equipment storage, equipment parking, catering, base camp, etc.

- **Following the tech scout, the production company must provide FilmL.A. a written, detailed list of final requests,** including, but not limited to, areas to be used for filming, placement of lights, removal or additions of signs, equipment storage, etc. The FilmL.A. permit must reflect all activity in City Hall and surrounding areas. Activity other than what is listed on the permit will not be allowed.

- **Notification of filming will be coordinated and performed by FilmL.A.** FilmL.A. will ensure that the elected officials, city employees and the general public engaged in activity at City Hall are made aware of all film production activity.

- **To ensure agreement between the production company and the City regarding the condition of City Hall and the surrounding areas**, a pre-prep and post-strike walkthrough will be required with a General Services representative.

- **Board of Public Works Hearing Room and the Mayor's Conference room are available for filming on a limited basis.** These rooms are regularly used to conduct city business but will be made available for filming whenever possible.

- **LAPD SECSD Officers will have a 4 hour minimum per officer, per shift, per day.**

- **A production company must cancel a shoot at least 2 business days in advance to avoid incurring any personnel fees.** In the event a shoot should be cancelled in in less than 2 business days, the 4 hour minimums may still be due for the LAPD SECD Officers that were hired to serve the production.

FILM L.A. Inc. PERMIT

- **Refunds for LAPD SECD Officers are at the discretion of LAPD.**
- **Production company must provide LAPD Security Services Office with a complete list of names** of all cast and crew prior to any activity. Certain individuals may be exempt for personal security purposes.
- **For security purposes, all equipment will be searched prior to entering the building.** Cast and crew will also be required to pass through metal detectors**.**
- **Production company must provide badges for all cast and crew.** Badges should include the production company's name or logo.
- **FilmL.A. Monitor(s) and LAPD SECSD Officer(s) will be required for all prep, strike and filming days.** The number of personnel required will be determined by production size, location, and general impact.
- **A Fire Safety Officer will be required for any interior activity on all prep, strike and filming days while the building is open to the public.** Additional scenarios, such as size or impact, may also require the officer on site when the building is closed to the public or all activity is exteriors only.
- **Access for the public and City Hall employees must be maintained always.** Intermittent pedestrian control is permissible during filming when stated on the permit.
- **Company must provide ample public signage regarding filming activity.** If the company plans to cover any signage, they should post photocopies of the covered sign near the original placement until the area is needed for filming.
- **Company must use layout board (or similar material) wherever equipment is moved or placed.** All equipment must have rubber or padded protectors on the equipment feet or equipment bottom.
- **Company must provide protection for walls wherever equipment is placed near walls.** Equipment may not be closer than 6 inches from walls. Bubble wrap should be used to protect any corners or columns from damage.
- **Company may only use the service elevator.** Other elevators are for city employees and the general public only.
- **Absolutely no drilling, nailing, or use of existing holes.** Adhesive tape shall not be used on painted surfaces including the interior and exterior metal frames of the windows. Pressure fits should substitute any invasive construction. The layout board will be required between the building and clamps.
- **Window screens are permissible on the Temple Street and 1st Street windows.** Window screens may be hung from the 4th floor rooftop, but due to constant wind, counter weights must be used to secure screens. Gel may not be used on these windows.
- **Removal of art work or signage must be approved by FilmL.A.** FilmL.A. will coordinate all requests with General Services.
- **Furniture removal is prohibited without prior approval.** If permission is granted, all removal details must be clearly stated on the permit.

FilmL.A. Inc. NOT A PERMIT

- **Catering will be only allowed at Fletcher Bowran Square or South Plaza.** Craft services may be allowed in the forecourt area on the Spring Street Steps. Layout board must be used under all craft service equipment & trash receptacles at all times. Catering is not allowed on the South Lawn of City Hall (1st Street).

- **Equipment parking and/or lane closures are generally allowed in the following areas:**
  - E/S N Spring St., E 1st St. – W Temple St.
  - S/S W Temple St., N Spring St. – N Main St.
  - N/S W Temple St., N Main St. – N Los Angeles Ave.
  - N/S E 1st St., N Spring St. – N Los Angeles St.
  - E/S N Main St., E Temple St – Aliso St.
  - W/S N Main St., E 1ST St. – 100' North (To load and unload at loading dock only)
  - W/S N Los Angeles St., E Temple Street – 300' North
  - ANY AREAS NOT LISTED ABOVE ARE GENERALLY RESTRICTED AREAS THAT DO NOT ALLOW EQUIPMENT PARKING AND/OR LANE CLOSURES.

- **Several of the parking lanes are bordered by white pylons to protect the bike lanes.** It is the production company's responsibility to contact LADOT to have them removed so the equipment may fit in the curb lane.

- **Vehicles may not be parked on streets directly below the Mayor's Office.**

- **Company must work with MTA and DASH if bus stops need to be moved or re-routed.** Sherriff Buses travel along Spring St and may not be re-routed. Companies must make accommodations to allow them to pass. Company should hire off-duty LAPD officer to assist with the busses.

- **Sidewalks surrounding City Hall may be used for filming activity** provided a minimum of 5 feet of public access is maintained at all times. Nothing heavier than 2,500lbs can be placed on the sidewalks. Heavy equipment must be placed on ¾" plywood.

- **No cast and crew parking is allowed on area streets.** Company must provide off-street parking.

- **Requests to cable over the pedestrian bridges to cross the streets will be approved on a case-by-case basis.** Absolutely no cables should be run across active lanes of traffic.

- **In order to prevent damage, lighting must be kept away from all signs or vegetation.** Cabling through the vegetation and the grass is not allowed.

- **Company must return locations used for filming and equipment set-up to the same or better condition.**

- **Food and drinks, other than water, are not allowed in City Hall.** Alcohol is never allowed on the premise.

- **Trash receptacles must be provided. All self-generated trash must be removed at the end of each day.**

- **Absolutely no gunfire.** Guns are allowed on set, but gunfire will not be permitted. General Services reserves the right to deny any activity that they may deem too disruptive for a working government building.

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- **Absolutely no open flames or atmospheric smoke effects.** Combustible special effects (i.e. effects containing flames or sparks) will also be denied. Production may not bypass the building's fire suppression system.

- **Windows typically cannot be opened.** If the company wishes to run a cable through a window, it must be approved by General Services and measures must be in place to seal the gap of the window.

- **Absolutely no plugging into house power.** Company must bring their own generator or request to use one of the power nodes on the property for a fee.

- **No activity is allowed on the adjacent walkway that runs south from the Spring St steps.**

- **If requesting rooftop activity**, companies must laydown rubber mats to protect the neoprene membrane. Additional City Hall Personnel may be required.

- **Emergency lights may not be turned off.**

- **A farmers market is held every Thursday in the South Plaza.** Companies may not interfere with it.

- **South Lawn:**
  - No equipment may be placed in the grass at any time. Talent may be on the grass during filming but must wait on the brick walkways between scenes.
  - No vehicles or equipment weighing more than 5,000lbs may be placed on the pavers. ¾" plywood board must be placed under the equipment for it to rest on. A ¾" plywood board road will also be required wherever the vehicle will be driving to get into position.

- **Rotunda:**
  - Any equipment weighing more than 1,000lbs is not allowed on the balconies. If a company should wish to dispute this restriction they would need to submit an engineering report from a certified engineer to support their claims. General Services still reserves the right to deny the request for the sake of the historical preservation.
  - Absolutely no activity or staging in the 3rd Floor South Hallway until after 6:00pm.
  - Chandelier is historic and may not be touched.
  - The vestibules around the rotunda must remain clear at all times while the building is open to the public.

- **Board of Public Works Room(s) & Hallway(s)**
  - Cables cannot be run inside the offices or from any other doors to the offices that face the North Hallway until after 5:00pm.
  - The curtains on the window cannot be touched or removed.
  - The wooden pews cannot be removed.
  - Productions may not interfere with BIDs being delivered Board of Public Works. Employees must have access at all times as this work is time sensitive.
  - The FilmLA Monitor will capture before and after pictures of this area as well as take stock counts of the equipment/furniture to ensure all items are accounted for and properly put back.

- **Mayor's Press Room:**
  - The receptionist cannot be moved from her post until after 6:00pm.
  - Cabling through the door in back (through the hallway that leads into the Mayor's office) cannot occur until after 5:00pm.

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SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (**DLANC boundaries**), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Werdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building**.** No extension of the standard filming hours for

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filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

b. Production personnel (and equipment utilized by the production company) shall not block the sidewalk area in front of an open commercial business or a residential building, including residential patios, windows, doorways, or entryways, unless the production company has secured the permission of the merchant and/or property owner. Where the commercial business is one that is primarily open in the evening and nighttime hours, the production company, their cast and crew may not block the access to and signage of such establishment (as seen from the street), without permission of the merchant and/or property owner during the hours of operation of the business.

c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

d. All commercial businesses must prominently post hours of operation and contact phone numbers, and residential buildings must have a designated contact person authorized to give permission. Special events held by commercial businesses, outside of normal business hours, must also be posted in advance, and production companies must provide full access and visibility during such events.

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4. NOISE, FUMES, AND LIGHTING WITHIN THE DLANC BOUNDARIES

a. Generators, portable toilets or toilet vehicles, and outdoor food preparation using charcoal or gas grills must be a minimum of 50 feet (horizontally) from any residential window or entrance. If it is physically impossible for a generator to be a minimum of 50 feet from residential windows or entrances, the generator shall be placed as far away as possible and vented away from residential windows and entrances. However, under no circumstances shall a generator be placed directly underneath a residential window.

b. Film productions must focus lighting on the filming area only and make every effort to shield the lighting from adjacent properties, pedestrians, and patrons of commercial businesses at all times. Exceptional lighting (e.g., Musco and Bebee lighting) outside of regular filming hours shall not be allowed without a signature survey of the affected merchants and/or property owners. **Signature survey shall be required for Exceptional lighting within the Old Bank District between the hours of 6:00 p.m. and 6:00 a.m.** Under no circumstances shall lighting be directed onto oncoming traffic.

c. Film production companies are required to completely remove all trash, food, and cardboard boxes, etc. from the general vicinity at the end of each filming day. Film production companies will be held responsible for the actions of catering companies they employ to provide food for the cast and crew.

5. SPECIAL REQUESTS AND EXCEPTIONS REVIEW AND NOTIFICATION WITHIN THE DLANC BOUNDARIES

a. Helicopters shall not be granted permits for landing at non-certified helipads before and after approved filming hours. All aerial filming productions must provide upon request a copy of an approved FAA Form 7711-2, or other official waiver, along with a copy of the briefing on the flight operations for all participating persons or property.

b. No film permit shall be construed as a waiver of 14 CFR § 91.119, 14 CFR § 91.515(a) or 14 CFR § 91.303(e), dictating federal flight altitude regulations, for purposes of non-participating persons or property (see attachment).

c. Notification beyond the standard 500-foot radius will be made to affected residents and merchants for high impact activity that is likely to cause interference with adjacent properties of people such as car chases, simulated gun fire, explosions, screams for help and other loud noises, helicopter activity, road closures or other such exceptional activities that might cause a police response to the filming location. High impact filming activity must be preceded by notifications at least two days in advance. The City's Designated Film Permit Contractor or the production company shall consult a designated DLANC representative when an applicant requests a permit for high impact filming activity with less than two days notice.

d. Due to the location of building air intake systems on Lower Grand Avenue, no special effects, including smoke, steam or fog, may occur in that area without first obtaining

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clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least 48 hours prior to the proposed effect(s).

6. FILMING-RELATED CONGESTION WITHIN THE DLANC BOUNDARIES

a. The City's Designated Film Permit Contractor will ensure that the impact from filming at recurrently used locations is minimized to the affected residents and businesses.

b. In rush hour restricted lanes, as designated by LADOT, no Intermittent Traffic Control (ITC) shall be permitted during Rush Hours (7:00 a.m. – 9:00 a.m. and 4:00 p.m. – 7:00 p.m., Monday through Friday). No simultaneous closures or ITC of both the Second and Third Street Tunnels will be permitted.

c. Production companies shall request the posting of "no parking" signs, lane or street closures with LADOT for the day(s) that they are "on site" only. When closures are not necessary for the day(s) requested, production companies shall report the changes to the City's Designated Film Permit Contractor, who shall notify LADOT, who must revise and/or remove parking signs, as necessary.

d. Production companies must provide adequate detour and directional signage when street closures are in place, conforming to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks and public transit vehicles.

7. ENFORCEMENT OF CONDITIONS

a. In accordance with the terms of their work permit issued from LAPD, off-duty or retired police officers must, upon reporting to a work site, review and ensure compliance with conditions outlined on the filming permit. Officers shall ensure compliance with arrival and departure time, and shall not allow any activity or conduct that is in violation of local or state law, nor allow any filming condition that is not authorized by the permit. Variations from the requirements of the permit are not allowed unless approved by an authorized representative of the City's Designated Film Permit Contractor.

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ATTACHMENT

(Note: The following are the most current federal flight altitude regulations as of November 2007. The regulations could change at any time.)

§ 91.119 Minimum safe altitudes: General.

Except when necessary for takeoff or landing, no person may operate an aircraft below the following altitudes:
(a) Anywhere. An altitude allowing, if a power unit fails, an emergency landing without undue hazard to persons or property on the surface.
(b) Over congested areas. Over any congested area of a city, town, or settlement, or over any open air assembly of persons, an altitude of 1,000 feet above the highest obstacle within a horizontal radius of 2,000 feet of the aircraft.
(c) Over other than congested areas. An altitude of 500 feet above the surface, except over open water or sparsely populated areas. In those cases, the aircraft may not be operated closer than 500 feet to any person, vessel, vehicle, or structure.
(d) Helicopters. Helicopters may be operated at less than the minimums prescribed in paragraph (b) or (c) of this section if the operation is conducted without hazard to persons or property on the surface. In addition, each person operating a helicopter shall comply with any routes or altitudes specifically prescribed for helicopters by the Administrator.

§ 91.515 Flight altitude rules.

(a) Notwithstanding §91.119, and except as provided in paragraph (b) of this section, no person may operate an airplane under VFR at less than—
(1) One thousand feet above the surface, or 1,000 feet from any mountain, hill, or other obstruction to flight, for day operations; and
(2) The altitudes prescribed in §91.177, for night operations.

§ 91.303 Aerobatic flight.

No person may operate an aircraft in aerobatic flight—
(a) Over any congested area of a city, town, or settlement;
(b) Over an open air assembly of persons;
(c) Within the lateral boundaries of the surface areas of Class B, Class C, Class D, or Class E airspace designated for an airport;
(d) Within 4 nautical miles of the center line of any Federal airway;
(e) Below an altitude of 1,500 feet above the surface; or
(f) When flight visibility is less than 3 statute miles.

For the purposes of this section, aerobatic flight means an intentional maneuver involving an abrupt change in an aircraft's attitude, an abnormal attitude, or abnormal acceleration, not necessary for normal flight.

[Doc. No. 18834, 54 FR 34308, Aug. 18, 1989, as amended by Amdt. 91– 227, 56 FR 65661, Dec. 17, 1991]

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